

School of Theatre and Dance –Scholarship Policies
(Effective September 23, 2016)
as prepared by the Recruitment, Admissions, and Scholarship Committee

The following policies will apply to all scholarship awards allocated by the School of Theatre and Dance.

I. CRITERIA. All scholarship students are expected to maintain a high profile in the School of Theatre and Dance, setting an example of leadership and accomplishment for other students. Academic excellence, participation in the production program, and service to the School are important factors in the evaluation of scholarship recipients.

A. Academic Excellence.

1. Scholarship students must maintain the minimum academic criteria listed below. Failure to do so may result in withdrawal of scholarship monies (refer to section II. A. of this document).
 - a. Student must declare a first major in the School of Theatre and Dance at Illinois State University.
 - b. Student must be enrolled as a full-time student each semester.
 - c. Student must maintain at least a 2.50 GPA for courses taken within the School of Theatre and Dance.
 - d. Student must maintain at least a 2.50 cumulative GPA for all ISU courses.
 - e. Student must earn at least a 2.50 GPA for each semester of enrollment.
2. Scholarship students are expected to make steady and sustained progress toward the completion of a degree program, consistently seeking advisement from the School Academic Advisor or appropriate designee. Efficient progress towards graduation includes advancement within both the theatre/dance and general education curriculums.

B. Production Program and Scholarly Endeavors

1. While the committee values creative work done outside the School of Theatre and Dance, the scholarship student's first production responsibilities are to the School. Students are expected to participate in the production program of the School of Theatre and Dance and to set for themselves appropriately high standards of decorum and achievement.
2. Scholarly endeavor is academic work presented outside the classroom. While such work may have been undertaken for a particular course, the committee recognizes endeavor that goes beyond the classroom. Examples of scholarly endeavor may include but are not limited to the following:
 - a) Presentation of research papers at scholarly conventions.
 - b) Participation in academic panels and workshops.
 - c) Publication of work in local, regional and national journals.
 - d) Editing or reviewing works for publication.
 - e) Dramaturgical research and notes for School of Theatre and Dance and other productions not compiled as part of a course assignment.
 - f) Presentation of research and reviews in other media.
 - g) Presentation of scholarly work at the Undergraduate Research Symposium or other scholarly conventions or conferences.
3. Production work is creative work done outside the classroom. Participation may include but is not limited to acting, dancing, directing, choreographing, designing, stage

managing, technical work, crew work, theatre management work, dramaturgy, or teaching. Examples of production program participation may include but are not limited to the following:

- a. Participation in productions produced by the School of Theatre and Dance.
- b. Participation in not-for-credit performance, design, or technical work for the Freshman One-Acts, Playwriting Workshops, or other productions.
- c. Participation as an actor in scenes for student directors.
- d. Participation in fall or spring School of Theatre and Dance dance concerts, student choreographed concerts, independent dance projects for other students or dance faculty, touring engagements, and informal dance showings.
- e. Performance or presentation of creative work at the American College Dance Festival, Illinois High School Theatre Festival (workshops included), Kennedy Center/American College Theatre Festival, or other nationally or regionally recognized organizations.
- f. Participation in not-for-credit work on high school productions sponsored through the Theatre Education and Dance Education programs.
- g. Adjudication or coaching at high school speech or theatre festivals.
- h. Presentations of creative work at the Undergraduate Research Symposium or other conventions or conferences.
- i. Participation in outreach programs sponsored by the School of Theatre and Dance or the Illinois Shakespeare Festival.
- j. Participation in Registered Student Organization (RSO) projects or other independent productions outside of classroom work.

C. Service to the School of Theatre and Dance.

1. Scholarship students are expected to volunteer to serve the School of Theatre and Dance when there is a need (volunteers work without receiving academic credit or monetary reimbursement). Examples of service may include but are not limited to the following:
 - a. Participation in various outreach activities such as the Kennedy Center/American College Theatre Festival, American College Dance Festival, the Illinois High School Theatre Festival, audition days, School of Theatre and Dance open house, and various recruitment efforts and activities.
 - b. Participation in fund-raising events for the School of Theatre and Dance, Registered Student Organizations, or various other scholarship fundraisers through the School/College.
 - c. Volunteering when there are unexpected production needs, such as ushering or working backstage when crew numbers are low.
 - d. Unpaid work in shops to meet unexpected production needs.
 - e. Leadership or other participation in student registered organizations that serve the School of Theatre and Dance.
 - f. Participation on School of Theatre and Dance or other University committees.
 - g. Conducting tours and participation in Department Presentations.

D. School of Theatre and Dance Scholarship Meetings

1. School of Theatre and Dance scholarship students are required to attend scheduled scholarship meetings. A scholarship meeting will be scheduled at the beginning of every semester, generally within the first week of classes.
2. In the event that a student is unable to attend, the student must contact the Chairperson of the Recruitment, Admissions, and Scholarship Committee prior to the meeting.

II. TERMS OF CONTINUATION.

A. Procedures and guidelines.

1. Scholarships are granted based upon the terms specified in the initial Scholarship Offer Letter. Scholarships are granted based on the terms specified in the initial scholarship contract and will not be continued past the dates listed on that contract.)
2. Scholarship recipients must update their files every semester. Failure to submit the required form to the Chairperson of the Recruitment, Admissions, and Scholarship Committee by the second Friday of fall and spring semesters may delay scholarship funding.
3. Probation
 - a. Students who fail to meet the academic expectations listed in Section I.A. will receive a letter of probation from the Recruitment, Admissions, and Scholarship Committee and will be given one semester to correct such deficiencies. Failure to improve academic standing within the semester of probation will result in revocation of scholarship funding, as determined by the RAS Committee.
 - b. Students are allowed only one probationary semester before the scholarship is revoked.
 - c. The probationary semester can occur only in a semester in which the student is enrolled as a full-time student and has declared a first major in the School of Theatre and Dance.
4. A scholarship is not payable in a semester in which the student is not enrolled full-time. Scholarship payments will be reinstated once the student returns to full-time status, but will not be extended beyond the dates listed on the initial scholarship contract.
5. A scholarship is not payable in a semester in which the student has not declared a first major in the School of Theatre and Dance.
6. Students must complete the Selective Service Form included in the initial Scholarship Offer Letter in order to receive scholarship funding.

B. Financial Support

1. Unforeseen School of Theatre and Dance (or College of Fine Arts) financial emergencies or reduction of initial funding may result in the cancellation or reduction of scholarships. Every effort will be made to provide timely notification in these cases.

III. APPEAL PROCESS.

A. Students may appeal scholarship decisions by submitting a letter to the Chairperson of the Recruitment, Admissions, and Scholarship Committee. The Committee will review the appeal and make a recommendation of action to the student. Should the student wish to pursue the appeal further, the student may submit a letter to the Director of the School of Theatre and Dance. The Director will make the final judgment on all letters of appeal.

B. The Recruitment, Admissions, and Scholarship Committee will notify the Director of the School of Theatre and Dance of those individuals selected for funding and those denied funding before letters of scholarship notification are sent.

(All aforementioned data is subject to change with advance notice.)