

University Research Grant -Application Description:

Pre-Tenure Faculty Research Grant and Senior Faculty Research Grant

(*Official link to the online application will be sent via college listserv **in early January 2022.**)

Use this information in preparation to apply for either of the following funding opportunities:

- 1) Pre-Tenure Faculty Research Grant (PFRG)
- 2) Senior Faculty Research Grant (SFRG)

- **Proposal Abstract**

The *abstract* or *executive summary* is a brief overview (**200 words or less**) of what the grant reviewers will find in your full grant application. Include in your abstract a brief synopsis of the major sections of the proposal, such as: Need, Significance of Project, Objectives, Projected Outcomes, Project Methods or Research/Creative Plan to meet Objectives.

*You will be asked to upload the abstract as a file.

- **Statement of Need/Significance of Research**

Statement of Need/Significance of Research or Creative Effort should address the problem to be addressed or the *need* for this research/creative effort. This section should describe for the reviewers the project's significance to the applicant's professional growth relating solely to research (i.e. not teaching) as well as the project's significance or contribution to the discipline.

*This section should be no longer than one-page in length-Upload as a file.

- **Objectives/Anticipated Outcomes of the Research**

Objectives of Research or Creative Effort/Projected Outcomes should clearly describe research or creative measurable objectives and goals aligned to the project's purpose and focus. This is typically written as a bulleted list with supporting narrative. Objectives are specific statements of what you will accomplish with the project or what is the expected result at the end of your project.

*This section should be no longer than one-page in length-Upload as a file.

- **Research/Creative Plan**

The Research or Creative Plan should describe the principal investigator's (PI) plan and reasonable timeline for accomplishing the goals and objectives listed in the previous section. This section should clearly articulate the discipline specific methodology or approach by which the project objectives will be achieved.

*This section should be no longer than one-page in length-Upload as a file.

- **Budget and Budget Narrative**

This section should not only state your total funding request but also clearly link your funding request to the proposed project activities and goals. The funding request should be broken down to reflect actual costs with support for figures included which may include material costs, airfare, lodging, or other allowable project expenses. If actual costs total more than the maximum award, include a total budget for the entire project beyond what you are requesting.

*This section should be no longer than one-page in length-Upload as a file. Supporting documentation may be uploaded in addition to the budget narrative.

- **Record of Scholarly Accomplishments**

Applicant's Scholarly/Creative Accomplishments will serve as an indication of the applicant's potential to complete the proposed project successfully, his/her past research accomplishments (publications, presentations, performances, exhibitions, etc.) will be carefully considered in the evaluation process.

*Note: Include in this section a listing of previously awarded URG (internal) grants and submitted grants to all external funding agencies in support of applicant's research/scholarly endeavors and associated dates, as applicable.

***Not to exceed two pages-** Upload as a file.

- **Optional Documents-Upload as additional files.**

- Bibliography
- Appendix

- **Cover Page**-Template is provided, as part of the online application process.