

Graduate Comprehensive Exam Committee Form School of Music

Signatures

Faculty signatures on this form represent an agreement by the faculty member to serve on the student's Graduate Comprehensive Exam Committee.

Committee

Three School of Music faculty members will comprise the Comprehensive Exam Committee. *Music students with cognate fields or concentrations in non-music areas may request permission for non-music faculty to serve on the Comprehensive Exam Committee.* The committee will be selected by the student and must be approved by the student's Supervising/Applied Teacher and by the Graduate Coordinator. The Chair of the committee will be the student's Supervising/Applied Teacher. At least one committee member must be from an area other than the student's emphasis. Committee members will indicate their agreement to serve on the exam committee by signing this Comprehensive Exam Committee Form. The student will submit copies of the Comprehensive Exam Committee Form to the Supervising/Applied Teacher and the Graduate Coordinator.

Scheduling/Outcome

Students who intend to graduate must notify their Supervising/Applied Teacher and the Graduate Coordinator of their intent to take the Comprehensive Exam. This notification must occur by the end of the first week of classes during the semester that they intend to graduate. *Part-time students may request permission to take the exam at a time other than their final semester.* Upon completion of the Written Comprehensive Exam, the committee chair will notify the Graduate Coordinator, the Graduate School and the student of the outcome indicating pass or failure. The Exam must be completed and graded and the Outcome Notification must be sent no later than two weeks before the end of classes. The notification will be in writing and on School of Music Letterhead. The notification letter should be sent to the student with additional official copies sent to Yvonne Crutcher, Campus Box 4040, Graduate School and to Dr. Angelo L. Favis, Graduate Coordinator. *The committee's one-week time allotment for grading the exam may be extended for exams taken during the summers or semester breaks.*

Student's Printed Name & Signature

Date

Comprehensive Exam Committee Signatures

Chair (Supervising/Applied Teacher)

Date

Faculty Signature

Date

Faculty Signature

Date