

## **University Research Grant -Application Description:** **Faculty Development Grant (FDG)**

(\*Official link to the online application will be sent via college listserv **in early January 2022.**)

Use this information in preparation to apply for the following funding opportunity:

1) Faculty Development Grant (FDG)

- **Proposal Abstract**

The *abstract* or *executive summary* is a brief overview (**200 words or less**) of what the grant reviewers will find in your full grant application. Include in your abstract a brief synopsis of the major sections of the proposal, such as: Need, Significance of Project, Objectives, Projected Outcomes, Project Methods or Research/Creative Plan to meet Objectives.

\*You will be asked to upload the abstract as a file.

- **Statement of Need/Significance of PD**

Statement of Need/Significance of Professional Development proposed should address the problem to be addressed or the *need* for this training. This section should describe for the reviewers the project's significance to the applicant's professional growth relating solely to research (i.e. not teaching).

\*This section should be no longer than one-page in length-upload as a file.

- **Objectives/Outcomes of PD**

Objectives of proposed Professional Development/Projected Outcomes should clearly describe the skill development objectives and goals aligned to the project's purpose and focus. This is typically written as a bulleted list with supporting narrative. Objectives are specific statements of what you will accomplish with the proposed training or what is the expected result at the end of your faculty development.

\*This section should be no longer than one-page in length-upload as a file.

- **Timeline Reflective of PD Plan**

The Timeline Reflective of the Professional Development Plan should describe the skill development opportunity and include a reasonable timeline for accomplishing the goals and objectives listed in the previous section. This section should clearly articulate the discipline specific methodology or approach by which the project objectives will be achieved.

\*This section should be no longer than one-page in length-upload as a file.

- **Budget and Budget Narrative/Funding Request**

This section should not only state your total funding request but also clearly link your funding request to the proposed project activities and goals. The funding request should be broken down to reflect actual costs with support for figures included which may include seminar, workshop, training program fees, airfare, lodging, or other allowable FDG expenses.

\*This section should be no longer than one-page in length-upload as a file. Supporting documentation may be uploaded in addition to the budget narrative.

- **Record of Scholarly/Creative Accomplishments**

Applicant's Scholarly/Creative Accomplishments will serve as an indication of the applicant's potential to complete the proposed Faculty Development successfully, his/her past research accomplishments (publications, presentations, performances, exhibitions, etc.) will be carefully considered in the evaluation process.

\*Note: Include a listing of previously awarded FDG (internal) grants and associated dates, as applicable. **Not to exceed two pages**-Upload as a file. *Individual faculty may only be awarded this grant twice throughout their career at Illinois State University.*

- **Optional Documents-Upload as additional files.**

- Bibliography
- Appendix

- **Cover Page**-Template is provided as part of the online application process.